



Housekeeper Job Description

People Manager: No

Employment Type: Part Time

FLSA Status: Piece Rate/Non-Exempt

About This Job

You'll professionally clean and maintain a portfolio of vacation rental properties, performing thorough cleaning including sweeping, vacuuming, mopping, dusting, and moving furniture to ensure every surface sparkles. Your role involves creating welcoming environments by handling laundry, restocking amenities, maintaining hot tubs (training provided), and identifying any maintenance needs or damages. This position is perfect for someone who takes pride in attention to detail and wants to directly impact guests' vacation experiences by delivering pristine, comfortable homes.

Essential Job Functions

- Professionally clean and maintain a portfolio of vacation rental properties using cleaning procedures and products in conformance with prescribed company standards.
- Sweeping, vacuuming, mopping, dusting, and washing all surfaces.
- Move all reasonably portable furniture in rooms to clean under and behind.
- Assist with laundry and linen as needed.
- Create a welcoming environment for our guests and owners by ensuring homes are clean and cared for.
- Identify and note any damages or needed repairs to homes. Create maintenance tickets as necessary.
- Collect and remove trash and debris.
- Meet and maintain required Housekeeping metrics.
- Attend all mandatory individual and team meetings.
- Replenish consumable items such as soaps and paper products.
- Maintain hot tubs as needed; no experience necessary - we offer on-site training.
- *Other duties as assigned because every day is different in hospitality!*

Qualifications

- Experience working in hotel, hospitality, vacation or similar industry is highly preferred.
- Prior housekeeping experience is a bonus but not required - we can train!
- Tech-savvy with experience using various digital systems and applications and comfortable using mobile apps, tablets, and various software platforms.
- This role involves frequent travel between worksites, so reliable personal transportation



is essential.

- Dependable and prepared. Showing up on time and ready to go is key to creating great stays for our guests and peace of mind for our homeowners.
- Must be dependable, self-motivated, and able to work independently while contributing positively to a collaborative team environment.
- Comfortable talking to people—online or in person—and being able to share information in a way that’s clear, thoughtful, and represents the company in a positive way always.

Workplace Environment + Physical Requirements

- Work may take place indoors or outdoors, in a variety of settings including private homes, resorts, offices, and laundry facilities — often in varying weather conditions.
- We’re in hospitality and our schedules can change based on guest and homeowner needs. Shifts may include early mornings, evenings, weekends, and holidays. We require flexibility to support this.
- Reliable transportation required.
- Regular travel within the locally assigned market and / or region.
- Ability to move freely (balancing, climbing, crawling, driving, squatting, standing, stooping, walking, bending, pushing, pulling, reaching, and repetitive hand/finger motions) and lift up to a maximum of fifty (50) pounds without assistance.

Special Note

This job description does not identify every requirement of the position. Casago may change position requirements, responsibilities, and work environment at any time with or without notice.